June 6, 2022

To: Christopher Bennett Principal William J. Johnston Middle School

I am writing this letter to say that I need to retire at the end of the 2021 - 2022 school year. It is with sadness that I am writing this letter because I have truly enjoyed my teaching experience at WJJMS and for the Colchester Public School System for the past 18 years. It has been a great and rewarding experience and pleasure to have taught at WJJMS because of the true professionalism, constant support and sincere thoughtfulness of the school administration and my colleagues. WJJMS is a truly special school, at which to have a teaching experience and I will miss seeing my students, colleagues and entire WJJMS family on a daily basis. I will truly cherish all of my fond memories of our school community and family.

I understand that the deadline for retirement notification was October 1st but because of an unforeseen life changing medical family situation I am asking the superintendent to make an exception and allow me to collect my severance pay based on my unused sick time.

Sincerely,
Gayle Hathaway